

# PUBLIC ADMINISTRATION, BA

Business and Public Administration (bpa) (<https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/>)

Department of Public Policy and Administration (<https://catalog.csub.edu/general-information/csub-information/school-business-public-administration/department-public-policy-administration/>)

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<https://www.csub.edu/bpa/public-policy-and-administration> (<https://www.csub.edu/bpa/public-policy-and-administration/>)

## Program Requirements PPA Prerequisites

Code	Title	Units
All PPA 4000-level courses require sophomore or higher		
PPA 3408	Policy Networks <sup>1</sup>	3
PPA 4038	The Public Policy-Making Process <sup>2</sup>	3
PPA 4908	Senior Seminar in Public Administration <sup>3</sup>	3
PPA 2008	American Government & Public Administration	3
PPA 3000	Public Management & Leadership	3
PPA 4660	Public Human Resource Administration or MGMT 3100 Human Resource Management	3
PPA service-learning requirement <sup>4</sup>		
PPA 4680	Budgeting in Public Organizations	3
<b>Total Units</b>		<b>21</b>

<sup>1</sup> Junior status or higher and either (1) complete JYDR or (2) corequisite any JYDR course.

<sup>2</sup> Junior or higher and completion of A2

<sup>3</sup> Senior status

<sup>4</sup> Service-learning requirement can be completed as a co-requisite or pre-requisite.

## Requirements for the Bachelor of Arts in Public Administration

Code	Title	Units
<b>General Education Requirements</b>		
Subject Area 1A: English Composition 3		
Subject Area 1B: Critical Thinking 3		
Subject Area 1C: Oral Communication 3		
Subject Area 2: Mathematical Concepts & Quantitative Reasoning 3		
Subject Area 3A: Arts 3		
Subject Area 3B: Humanities 3		
Upper Division 3 Arts or Humanities: (3UD) 3		
Subject Area 4: Social and Behavioral Sciences <sup>2</sup> 0		
Upper Division 4 Social and Behavioral Sciences: (4UD) <sup>2</sup> 0		
Subject Area 5A: Physical Science 3		
Subject Area 5B: Biological Sciences 3		

Subject Area 5C: Laboratory	1
Upper Division 5 Science: (5UD)	3
Subject Area 6: Ethnic Studies	3
<b>General Education Subtotal</b>	<b>34</b>

### Campus Requirements

First-Year Seminar (FYS)	2
American Institutions: Government <sup>2,4</sup>	0
American Institutions: History	3
Junior Year Diversity Requirement (JYDR)	3
Graduation Writing Assessment Requirement (GWAR) <sup>3</sup>	0
Capstone <sup>3</sup>	0
<b>Campus Requirement Subtotal</b>	<b>8</b>

### Major Requirements

Lower Division Foundation Courses		
ACCT 2200	Introduction to Financial Reporting and Accounting	3
ECON 2028	Essentials of Macro-Economics	3
PLSI 1018	American Government and Politics	3
BA 2100	Legal Environment of Domestic and International Business	3
or BA 3108	Business And Society	

### Core Courses

PPA 2008	American Government & Public Administration	3
PPA 3000	Public Management & Leadership	3
COMM 3008	Technical and Report Writing	3
PPA 3408	Policy Networks	3
PPA 4010	Analytical Methods in Administration	3
or BA 3010	Data Analysis & Decision Making	
PPA 4650	The Principles and Practices of Supervision	3
PPA 4660	Public Human Resource Administration	3
or MGMT 3100	Human Resource Management	
PPA 4680	Budgeting in Public Organizations	3

Select one of the following:

PPA 5020	Program Evaluation	
PPA 5360		
PPA 4850	Individual Study	
PPA 4860	Internship in Public Administration	
Other approved service-learning courses		

PPA 4908	Senior Seminar in Public Administration	3
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### Upper Division Electives

Select four approved 3000- or 4000-level Public Policy and Administration courses <sup>1</sup> 12

**Major Subtotal** 54

**Additional Units Needed Towards Graduation** 24

**Total Units** 120

<sup>1</sup> Students may take 5000-level courses as a senior or take two of the MPA foundation classes (PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, and PPA 5020 Program Evaluation). However, PPA 4010 Analytical Methods in Administration may not be counted by PPA majors in both the core and the electives. Students may also take coursework in other disciplines such as marketing, management, finance, economics,

criminal justice, and other social science disciplines if it matches their career objectives. Make these choices after consulting with the undergraduate advisor.

- <sup>2</sup> Some major requirements may be used to satisfy General Education
  - ECON 2028 Satisfies Subject Area 4
  - Students are waived from the Upper Division area of their program.
- <sup>3</sup> Some major requirements may be used to satisfy Campus Requirements
  - Senior Capstone and GWAR satisfied in major.
- <sup>4</sup> American Institution - Government (American & Constitutional Ideals) satisfies one course of the two required in Subject Area 4.

Note: One (1) semester unit of credit normally represents one hour of in-class work and 2-3 hours of outside study per week.

## Service-Learning Component in BAPA

Undergraduate public administration students must complete at least one service learning component during their degree program. This service-learning component may be satisfied by a certified service-learning course such as

Code	Title	Units
PPA 5020	Program Evaluation	3
PPA 4850	Individual Study	3
PPA 4860	Internship in Public Administration	1-3

Students must develop a service-learning portfolio to be presented in PPA 4908 Senior Seminar in Public Administration.

## Undergraduate Students Planning to Pursue the MPA

Note: Undergraduate students in any major planning to pursue the MPA may take up to two of the MPA foundation courses (PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, and PPA 5020 Program Evaluation) while still undergraduates. PPA students should complete two courses from PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, or PPA 5020 Program Evaluation.

## Requirements for the PPA-MPA 4+1 Program

Undergraduate PPA students may also pursue the MPA degree through an accelerated path. Students following this path will earn their BA and MPA degrees together in 5 years. Students will take their normal BA coursework for the first 3 years (90 units). In the second semester of their third year, students may apply for the accelerated path if they meet the following conditions: have a minimum GPA of 3.0 and get approval from their faculty advisor. In their fourth year, students on this path will take PPA 4010 Analytical Methods in Administration, PPA 4038 The Public Policy-Making Process, PPA 5000 Survey of Public Administration, PPA 5020 Program Evaluation, and 6 other BA PPA (or other relevant) courses approved by their faculty advisor. At the end of this year, students with a GPA of 3.0 or higher may continue to the MPA program or revert to the BA degree program. Students with a GPA below 3.0 will end their participation in the accelerated path and will revert to the BA program.

Students continuing the accelerated path will take the following coursework in their fifth year: PPA 6100 Public Human Resources Administration, PPA 6110 Public Finance and Budgeting, PPA 6520 Public Management and Organizational Change, PPA 6530 Policy Analysis, 5 electives, and a culminating project.

Altogether, students on the accelerated path must complete at least 150 credits in order to earn their BA and MPA degrees. Students must consult their faculty advisor for more information.